

Checklist for NSF proposals submitted after June 1, 2020

Submitted via: [Research.gov](https://www.research.gov) (PI creates the proposal and adds Cecilia and/or Hailey as Other Authorized User)

PI:

Proposal Deadline:

WISPER:

Page Formatting:

Standard, single-column format for the text.

No more than 6 lines of text within a vertical space of 1 inch.

Margins, in all directions, must be at least an inch.

These requirements apply to all uploaded sections of a proposal, including supplementary documentation.

Font: (Use one of the following typefaces identified below)

- ✓ Arial, Courier New, or Palatino Linotype at a font size of 10 points or larger;
- ✓ Times New Roman at a font size of 11 points or larger
- ✓ Computer Modern family of fonts at a font size of 11 points or larger

A font size of less than 10 points may be used for mathematical formulas or equations, figure, table or diagram captions and when using a Symbol font to insert Greek letters or special characters. PIs are cautioned, however, that the text must still be readable (This is size 10 font).

Pagination:

- FastLane does not automatically paginate a proposal. Each section of the proposal that is uploaded as a file must be individually paginated prior to upload to the electronic system.
- [Research.gov](https://www.research.gov) automatically paginates documents once uploaded to the proposal

Voluntary Cost Sharing: Unless stated in the FOA, inclusion of voluntary committed cost sharing is prohibited.

Required Sections of the Proposal:

Document Name	Page limit
Cover page	Automatically generated
Project Summary	1 page
Project Description	15 pages
References Cited	No limit
Biosketch	2 pages on SciENCv or NSF approved form
Budget	1 page per year with summary
Budget justification	5 pages per institution
Current and pending support	no page limit in SciENCv, NSF form is 15 pages
Facilities, Equipment and Other Resources	No limit
Postdoc mentoring plan (if required)	1 page
Data management plan	2 pages
Letters of collaboration	1 page each using approved text
Collaboration and Other Affiliations	Use 5 table excel template
Other supplementary documents	Include only if required for proposal type

NSF PAPPG 2020: https://www.nsf.gov/publications/pub_summ.jsp?ods_key=papp